

JOB OPPORTUNITY

Franchise Tax Board is an equal employment opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

☒ Permanent
Full-time

☐ Permanent
Intermittent

☐ Limited-term
(Temporary)
Length ____

☒ Formal Training
and Development
Assignment

Position Title: Information Security Audit Lead

Classification: Staff/Senior Information Systems
Analyst, System Software Specialist I/II
(T&D Considered)

Location Sacramento – Central Office

Section/Unit: Privacy, Security & Disclosure Bureau

Salary Range: \$

Number of Vacancies: 1

Job Description: (includes typical duties)

Under the general direction of the Section Supervisor, the incumbent acts as a leader in the audit function of the Information Security Audit Unit (ISAU) at Franchise Tax Board (FTB). The incumbent acts as the ISAU audit lead providing high-level expertise in the discipline of auditing systems to ensure protection of FTB's data. The incumbent will routinely research and identify auditing trends to further advance FTB's auditing program. In addition, the incumbent also will be responsible for reviewing audit reports generated from various system security logs and determine the appropriate action necessary. All work is performed within the framework of the department's mission and values and is geared toward improving the effectiveness and efficiency of the department's business programs.

Required Knowledge, Skills, Abilities:

- Ability to function as the lead and demonstrate expertise in providing staff with technical direction and motivation
- Excellent interpersonal and customer service skills
- Ability to work independently and in a team environment
- Knowledge of personal computer hardware, IT related equipment and software (i.e. Win XP, MS Office Suite including MS Access and Exchange)
- Knowledge of relational databases (tables, fields, data types and data formats)
- Ability to analyze technical and non-technical issues, define problems, and recommend or initiate effective solutions
- Ability to establish priorities and complete multiple assignments simultaneously
- Good written and verbal skills

Desirable Experience/Qualifications:

- Knowledge of the mainframe environment (datasets, JCL, etc.)
- Business knowledge of the major systems used at FTB such as TI, BETS, ARCS, INC, eView, IDAX, WagWhVer, etc.
- Knowledge of Internet/Intranet technologies and processes
- Knowledge of FTB infrastructure (network and mainframe)

Mail or hand deliver your application by: September 29, 2006

Contact Person: Joseph Spencer 916-845-6118

Address/Room Number: Exam Unit, PO Box 550, Sacramento CA 95812-0550 Attn: (include contact name)

Special Instruction: Training & Development assignment may be considered. **FTB Employees Hand Deliver or Route To Joseph Spencer at M/S A-190**

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list, or have reinstatement eligibility. **Applications will be screened and only the most qualified applicants will be interviewed.**

All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation will consist of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.

The California Relay Service telephone numbers are: (from TDD Phone) (800) 735-2929; (from Voice Phone) (800) 735-2922.